

Harford Park Community Association

Hall Location 2522 Linwood Road Baltimore, MD 21234

MAXIMUM CAPACITY IS 80 PERSONS

HALL RENTAL AGREEMENT BETWEEN THE HARFORD PARK COMMUNITY ASSOCIATION AND LEASING PARTY.

THE LEASING PARTY AGREES TO THE FOLLOWING:

- 1) Those leasing the hall are responsible for all properties belonging to the HPCA.
 - a) No unlawful activities may be conducted upon any part of the premises.
 - b) The leasing party is responsible for the safety, conduct and activities of any person entering the premises during the leasing event and decorating / clean up period.
 - c) Leasing party is responsible for obtaining any permits required for their activity.
 - d) Children under 18 years of age must be supervised at all times.
 - e) **A \$150 non-refundable deposit is required at lease signing.**
- 2) The Harford Park Community Association will not be responsible for anything left unattended.
 - a) Leasing party must provide their own food and beverages.
 - b) Leasing party is responsible for setup and cleanup of hall. The hall should be left in the same condition as it was found (broom clean).
 - c) Trash must be put into receptacle behind building. Any bags over four (4) are to be removed by leasing party.
 - d) No nails, staples, tacks or tape shall be used on the ceiling during decorating.
 - e) Hall is to be vacated by 8:00 pm.
- 3) If for any reason beyond the control of the HPCA the hall is not able to be used, the leasing party will be entitled only to the option of reserving a future available date or refund of their deposit (total payment if paid in advance).

THE HARFORD PARK COMMUNITY ASSOCIATION WILL NOT BE RESPONSIBLE FOR ANY CLAIMS OF INJURY OR DAMAGE DONE DUE TO ALCOHOL BEING BROUGHT IN BY LEASING PARTY.

Pricing for events: Non-member rate: \$300; Resident Member rate: \$200 (10am to 8pm)

Date of Event _____ Deposit / Balance Paid _____ Check # _____

Printed Name of Leasing Party _____

Address & Phone Number _____

Signature of Leasing Party & Date _____

Printed Name of HPCA Representative _____

Signature of HPCA Representative _____